



B2Gnow and LCPtracker: An Interface Story

Presented by:

Cassandra D. Crawford and Lois Goeser

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Cassandra D. Crawford

- Cassandra is a Diversity Management Industry Leader who specializes in Project Management, Diversity Software, technology, and Implementation success. She received her Project Management Certification from DePaul University, and her project management career extends across 12+ years.
- Cassandra is currently the Director of Project Implementations with B2Gnow, but prior to her current role, as a Chicago native, her supplier diversity career began in 2010 in the department of Procurement and Compliance with the Chicago Housing Authority.
- Cassandra has implemented many systems as a user and provider, including the implementation and usage of both the B2Gnow and LCPtracker systems during her time as a Contract Compliance Specialist. This is what ultimately led to her desire to continue her Software Implementation PM career.
- Cassandra trains and aids her team in carrying out successful implementations from conception to execution, giving her a knowledgeable and driven reputation in the field of Project Management. As a leader of B2Gnow's management team, Cassandra is involved in the overall success of the customer experience, overseeing all aspects of the implementation process and contributing toward future system improvements to increase user experience and ensuring all team and company goals are met regardless of any hurdles.
- With her high energy and dedication to excellence, Cassandra provides unmatched value and service to her team and customers.



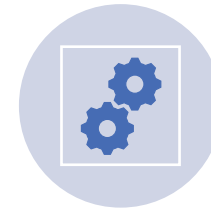
Lois Goeser

- Lois Goeser spent over 15+ years in construction cost accounting and compliance prior to joining LCPtracker.
- She is currently the Account Services Manager for LCPtracker. She is passionate about ensuring workers get paid for the work they perform, as well as helping her internal team provide excellent customer service to the Agencies and Prime Contractors who utilize LCPtracker.
- Lois is a certified project manager professional (PMP) who utilizes these skills to help our client's setup and utilize LCPtracker to best suit their needs regarding prevailing wage compliance and workforce reporting.

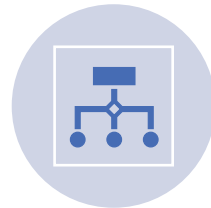
AGENDA



B2Gnow and
LCPtracker



System
Implementation &
Process Flows



What is the data
interface and how
does it work?



SSO between the
systems



Best practices and
what you should
know



Report Heaven

B2Gnow and LCPtracker: a Partnership

LCPtracker

B2Gnow & LCPtracker



Who is B2Gnow & LCPtracker

B2Gnow

- Leading Diversity Management Software Company
- Specialize in DBE/ACDBE compliance (CFR 49 part 26)
- Support Local and State Programs
- Offer Online Application and Certification Management processing, Compliance, Tier 2, Goal Setting, Outreach, Workforce, Bid Tracking, Utilization and Spend Reporting tools.

LCPtracker

- Leading labor compliance solution
- 20+ years of industry experience
- Certified Payroll Report (CPR) submissions
- Extensive workforce reporting
- Specialized demographics for reporting

System Implementation & Process Flows

Implementation – Fast & Simple

B2Gnow

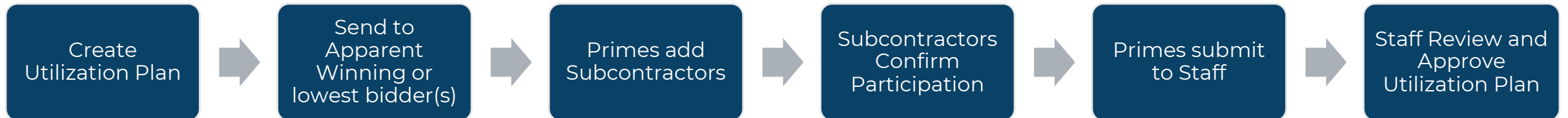
- Four easy meetings to staff go live
- No Data migration needed
- Contract and Subcontractor data can be setup to interface to LCPtracker to reduce manual entry
- Data integration is available to further reduce manual entry

LCPtracker

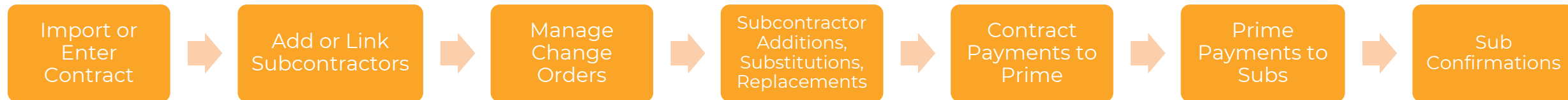
- After contract compliance implementation with B2Gnow is complete, LCPtracker can move forward
- Admin Trainings & Contractor Trainings
- Requirements gathering to understand the client's needs and use of the system for workforce compliance and reporting

Process Flow – B2Gnow

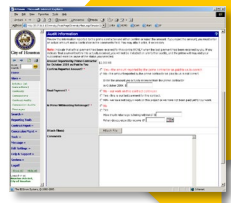
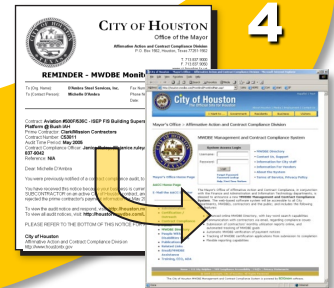
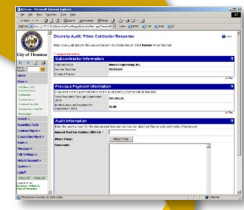
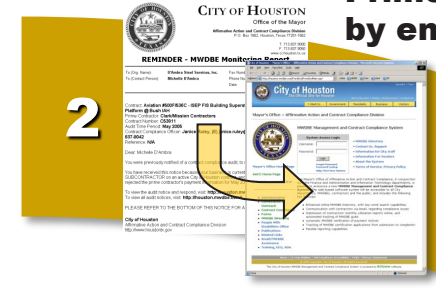
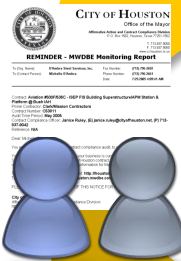
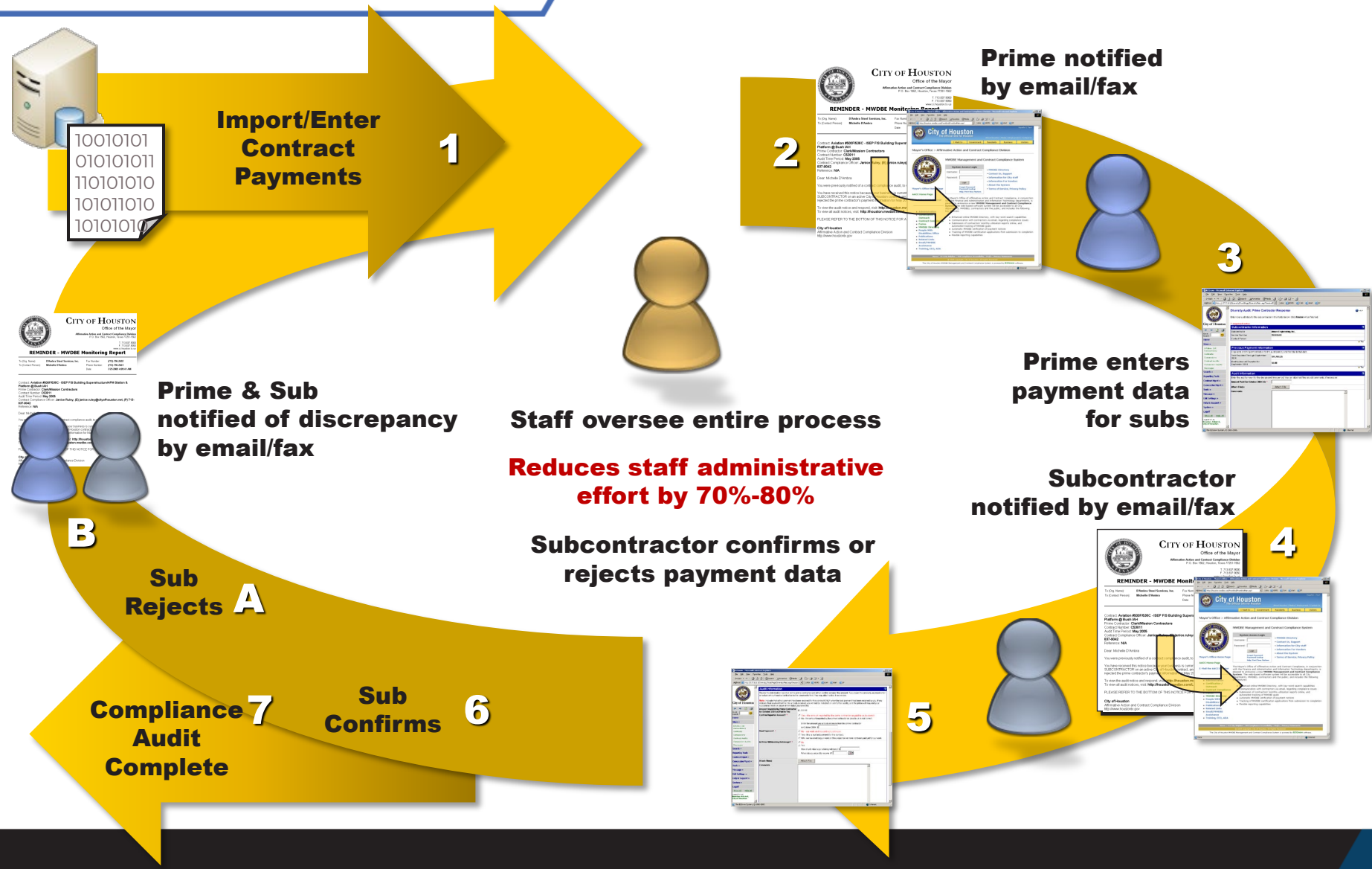
Pre-Award – Utilization Plan



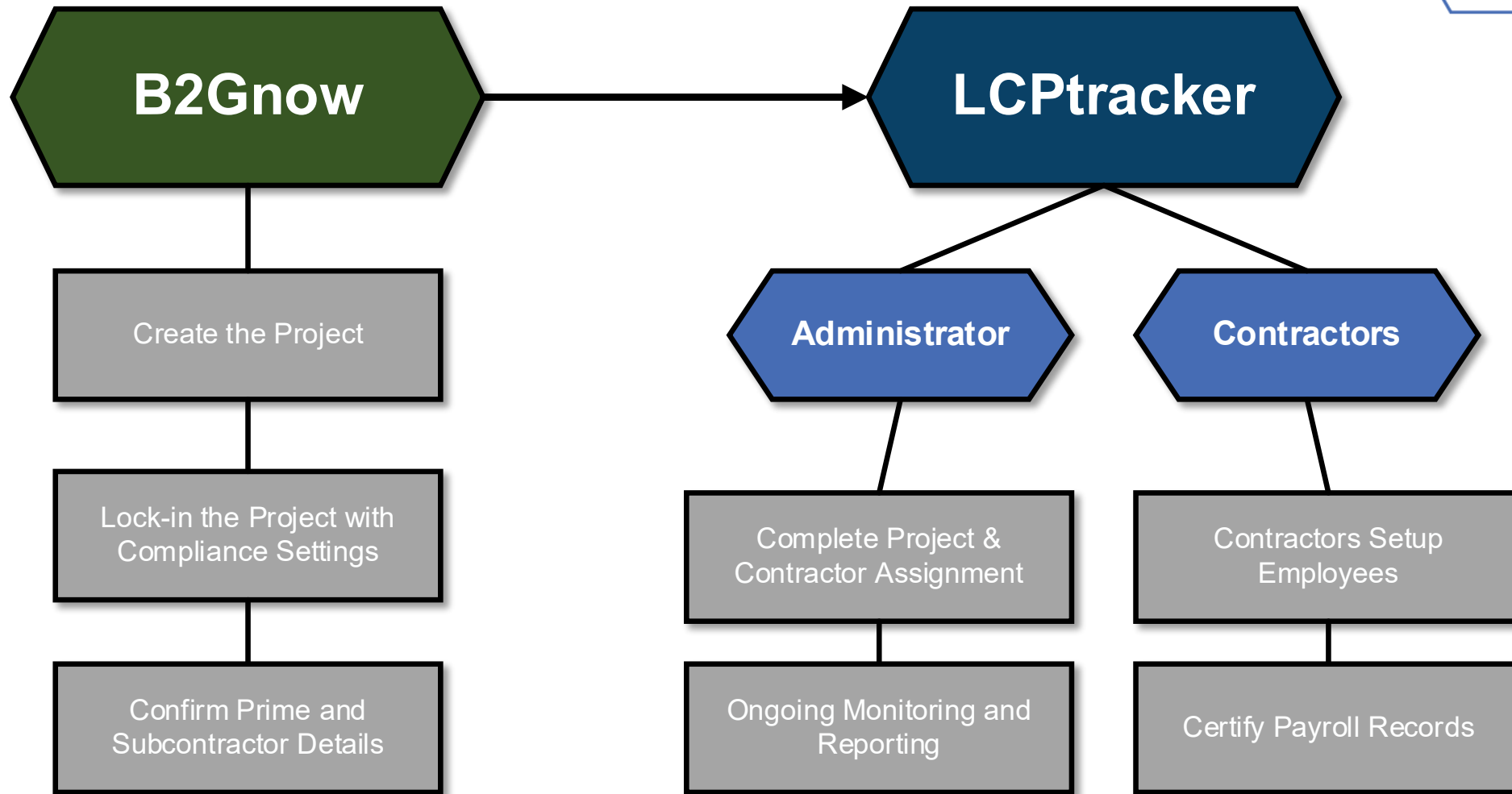
Post Award – Contract Compliance



Automated Compliance Audit Process – B2Gnow



Process Flow to LCPtracker



Data Interfacing and How Does it Work?

Data Migration – B2Gnow

- We have successfully migrated over **twenty million** records into B2Gnow.
- Standard data migration guide and maps:
 - Vendors & certifications
 - Contracts
 - Payments to prime contractors
 - Subcontractor records
 - Subcontractor payments
- B2Gnow Data Manager will manage the data migration process and work with the organization to generate migration files.
- Migration files will be loaded into system for review and validation by the organization.

Data Integration – B2Gnow

- B2Gnow has extensive experience interfacing with external data sources to import data into our system (**40+ million records to date**).
- We have developed interfaces for sources including but not limited to:
 - Excel spreadsheets
 - Text files
 - Access databases
 - XML files
 - SQL applications
 - Web services
 - AMS
 - PeopleSoft
 - Oracle
 - SAP
 - Timberline
 - JD Edwards
 - ADPICS
 - Lawson
 - Epicore
 - MP2
 - HTE
 - Primavera
- Data can also be entered into B2Gnow manually with intuitive data entry screens that offer complete data validation.
- B2Gnow's highly sophisticated data interface engine was designed to minimize duplicate data and maximize data completeness/quality.
- The system includes a process where rejected data records can be reviewed by staff for correction and reloading.
- Once data is imported into B2Gnow, that data can be transferred to LCPtracker using the one-way Sync process.

Interfacing a Contract and Prime Contractor

After your contract is imported/setup, from the “Contract Main” tab, locate and click the “Edit Contract” link.

CONTRACT TITLE	Armed & Unarmed Security Guard Services
CONTRACT NUMBER	c-11974
PRIME CONTRACTOR	Best Prime Vendor, CDC LLC
SYSTEM TRANSACTION NUMBER	02150737-0001
AWARD/START DATE	3/1/2017
(PROJECTED) END DATE	4/30/2022
CONTRACT VALUE	\$81,654,726.00

Contract Alerts	
ALERT 1	No SUBCONTRACTORS assigned to contract (assign , deactivate alert).

Contract Status & Actions			
	Status	Actions	Detail
CONTRACT STATUS	Open	View Contract , Edit Contract , Close Out Change Secondary Status to: <input type="button" value="None selected"/>	
COMPLIANCE OFFICER	Assigned	Change Compliance Officer to: <input type="button" value="CHA Admin2"/>	Assigned to: CHA Admin2
WORKFORCE/PREVAILING WAGE COMPLIANCE OFFICER	Assigned	Change Workforce CCO to: <input type="button" value="CHA Admin2"/>	Assigned to: CHA Admin2
COMPLIANCE MONITORING	Automatically (Monthly)		
SUBCONTRACTORS	No subs	Manage Subcontractors	
TASK ORDERS		Create Task Order	
CONTRACT CHANGE ORDERS	Amended	Amend Contract , Change Value	View

Interfacing a Contract and Prime Contractor

- From the “Contract Compose” page, scroll down to locate the “Synchronize with Prevailing Wage System” field.
- Select the “Yes” to export this record to Prevailing Wage System and update as needed” option.

One-Way
Interface
from B2G
to LCP

SYNCHRONIZE WITH LCPTRACKER

- Yes - export this record to LCPtracker and update as needed
 No - maintain independent records

Fields that Interface from B2Gnow to LCPtracker

Standard fields within B2Gnow are setup to specifically interface to LCPtracker to name a few

B2Gnow Field Name	LCPtracker Field Name
Contract Number	Project Code
Contract Title	Project Name
Contract Value	Budget
Business Name	Company Name (Contractors)
Current Award Amount	Contract Amount on Assignment Page
TaxID Number	Federal Tax ID Number

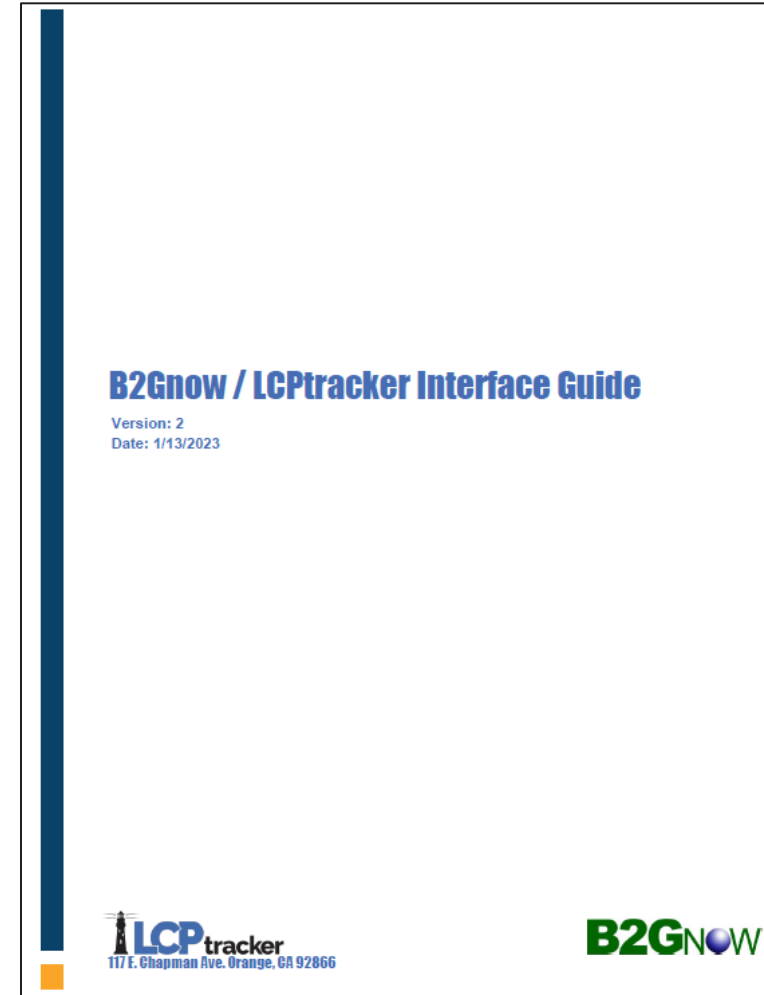
Fields that Interface from B2Gnow to LCPtracker

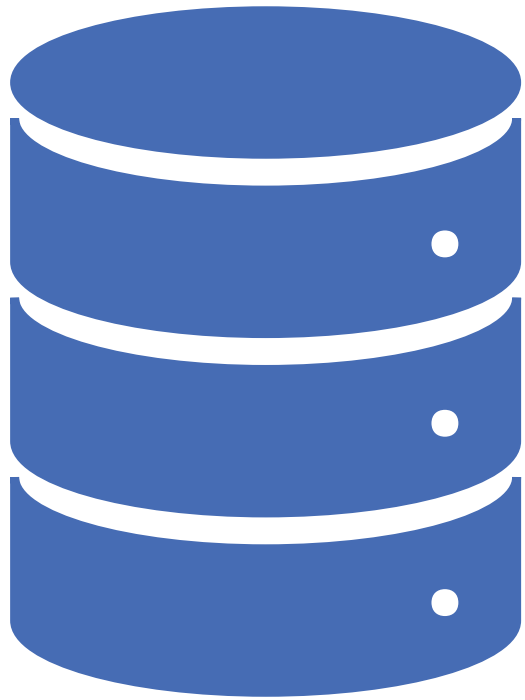
Additional fields that require B2Gnow configuration

B2G Information to have Configured		
Scope of Work (Reference Field 17 in B2G)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
LCPtracker Prevailing Wage Lock-in Date (Date 1 in B2G)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Project Address Including State (important for WA & IL)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Estimated Start Date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Estimated End Date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pre-Bid Date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pre-Construction Date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bid Advertisement Date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pre-Job Date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
General Wage Decision (Reference Field 12 in B2G)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Federal-aid Project ID (Reference 2 Field in B2G)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Federal Tax ID for Contractors	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Special Instructions		

Extensive Interface Guide

Available in LCPtracker
under Training Materials





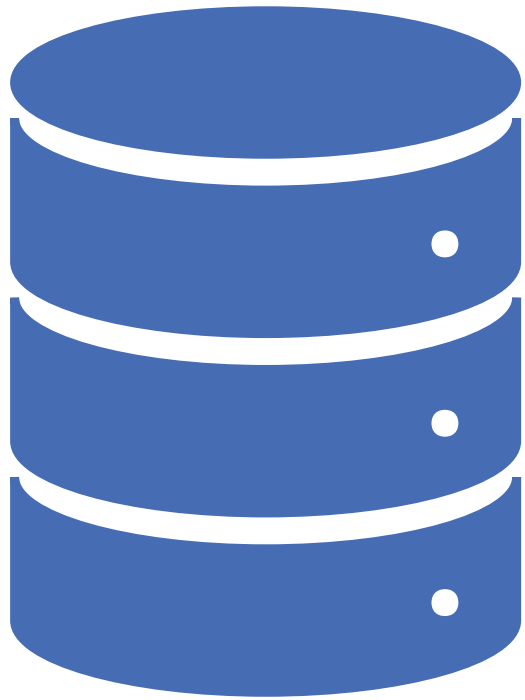
**Contract Data Interface
to LCPtracker
Complete!!**

Project Status Change

Activate Project

- Status from Pending to Active
- Fields with red asterisk completed

The screenshot shows the 'Add/Edit Project' form in a web application. The navigation bar at the top includes 'Projects', 'Certifications', 'Violations', 'Reports', 'Admin', 'eDocuments', 'Set Up', and 'Support Admin'. The form title is 'Add/Edit Project'. Below the title, there is a filter section 'Filter Project Selection' with a 'Hide Pending List' button and a search box containing 'Cycle H Contract 1'. The main form fields include: 'Project Name *' (Cycle H Contract 1), 'Project Code *' (Needed 1.15.2020 - 1), 'Group Name' (Select a Group), 'Type Name' (Select a Type), 'PLA Type' (Select a PL), 'Status' (dropdown menu with 'Active' selected), 'Federal-aid Project ID', 'Department *' (Default Department - State), 'Project Description / Scope of Work', 'Percentage of funds attributable to ARRA' (0.000), 'Narrative Description of Jobs Created or Saved', 'Project Control ID', 'NV State Construction Type', 'Budget *' (3416975.00), '% Complete' (0.00), 'Revised Contract Amount' (0), 'General Wage Decision', 'New Hire Days', 'Forecasted/Projected Hours' (0.00), 'Address 1', 'Address 2', 'City', 'State', 'Zip Code', 'Jurisdictions' (Select Jurisdictions), and 'Locations *' (Select Locations). There are also several checkboxes for 'Recovery Act Project', 'Require DUNS Number', 'Require Work Orders', and '1391/1392 Project?'. The 'Active' status is highlighted in the dropdown menu.



**Now you are ready
to move your
Subcontractors!!**

Interfacing a Subcontractor

From the Subcontractors tab on the contract record, locate the Subcontractor and select the “Edit” option from the corresponding actions field.

Subcontractors

Subcontractor Name	S3BC	Alternative Credit	Certified	Original/Current	Type	Inc. in Goal	Compliance Audit	Final Pmnt	Actions
1 A B2Gnow Test Vendor	No		No	3.00% 3.00%	Sub	No		No	View Edit More...

[Print All Sub Letters](#) [Print All Letters](#) [Message All Subs](#) [Message All](#) [Outreach All](#)

[Create Cert Tracking Log Records For All Contractors](#)

Self-Performing Prime Contractor

Self-Performing Prime Contractor	S3BC	Alternative Credit	Certified	Original/Current	Type	Inc. in Goal	Compliance Audit	Final Pmnt	Actions
P AGB Investigative Services, Incorporated	Yes			100.00% 100.00%	Self-Perf Prime 100%			No	View Edit More...

Interfacing a Subcontractor

- From the Contract Management: Edit Subcontractor page, scroll down to locate the “Synchronize with Prevailing Wage System” field.
- Select the “Yes –export this record to LCPtracker and update as needed” option.

The screenshot displays a web interface for editing a subcontractor. At the top, there is a dropdown menu showing "None selected". Below this, a form contains several fields: "SUBCONTRACT AWARD DATE", "WORK START DATE", "WORK END DATE", "WORK DESCRIPTION", "WORK CODES" (with the value "No Codes Assigned"), and "COMMENTS". A section titled "Additional Information" includes an "Edit" button and fields for "PRIME VENDOR REPORTED AS S3BC" (with the value "No") and "ALTERNATIVE CREDIT". At the bottom of the form, there are four buttons: "Edit", "Save" (highlighted with a red box), "Save & Print Award Letter", and "Cancel". Below the form, a link reads: "Click here to see if there are any available work codes assigned to recognized certifications for the".

Contractor Status Change

Activate Contractors & Subcontractors

Show Pending List

Department
-- All Departments --

Select a contractor to edit ...

- Status from Pending to Active
- Complete fields with red asterisk

Projects Certifications Violations Reports Admin eDocuments Set Up Support

Add or Edit Contractor Information **Edit Mode**

To add a new contractor, enter information and save. To edit an existing contractor, select it from the list first. You can view all the contractors in the system. You can only edit your own data after it has been entered.

Show Pending List

Department
-- All Departments --

A B2Gnow Test Vendor

Company Name (Contractor) *
A B2Gnow Test Vendor

Federal Tax ID Number * 454545454 D-U-N-S Number PWCR Number

Contractor License No. or 10-digit Phone Number * B2G20233015 Contractor License Expiring Date Status Active

Contractor License (To Display on Certified Payroll)
B2G20233015

Insurance Certificate Number Specialty License Number Local Business (City) License

Motor Carrier Permit Number Worker's Compensation Policy Number

Union Status
 Section 3 Business
 Non-Construction Contractor
 Contractor's Health Plan Approved

Contractor Assignment

Process Contractor Assignments

New Look,
Same Process

Contractor Setup

Step 1 Add/Edit Contractors

Step 3 Contractor Assignment

Step 2 Pending Assignments

Contractor Assignment Setup

Filters

Department: All Departments
Project: Test Contract for LCPTracker Sync
Contractor: All Contractors

Expand All **Collapse All** **Help**

- Test Contract for LCPTracker Sync
 - A B2Gnow Test Vendor | 123456 *Prime*
 - B2Gnow Test Sub Vendor1 | B2G1874379

Department: Default Department
Project: Test Contract for LCPTracker Sync
Date Assigned: 12/09/2022

Contractor: B2Gnow Test Sub Vendor1
Contractor Status: Active
Sub To: A B2Gnow Test Vendor | 123456

Contract ID *: B2G1874379
Responsibility Code:
Contract Amount *: \$ 900.00

Start Date *: 01/01/2022
End Date:

Notes

Reassign To: Select Assignment

Cancel **Save**


Contractor Setup

Contractors Setup
Employees

The screenshot displays the LCP Tracker web application interface. At the top left is the LCP Tracker logo, which includes a lighthouse icon. To the right of the logo are navigation buttons for Training Materials, Support, Logout, Live Chat, and Co-Browse. Below the logo, the text "LG-LCPTRACKER DEMO DATABASE" is visible, along with a "Change Account" link. A horizontal menu bar contains several options: Projects, 1. Payroll Records, 2. Notices, 3. Certification, Reports, eDocuments, Set Up (which is highlighted), Daily Reporter, and LCPcertified. Below this menu is a "Setup Main Menu" section containing a grid of 15 blue buttons for various setup tasks.

Setup Main Menu		
Add/Edit Employee	Company Information	Add/Edit Craft Name
Fringe Benefits Maintenance	Copy Employees	Add/Edit Work Order
Subcontractor Setup	Add/Remove County Match	Add/Edit Additional Users
Edit Login Password	Add/Remove Craft Match	Other Deductions Match
Edit/Reset eSignature	Add/Remove Project Match	

Contractor CPR Entry



LG-LCPTRACKER DEMO DATABASE [Change Account](#)

[Training Materials](#)
[Support](#)
[Logout](#)
[Live Chat](#)
[Co-Browse](#)

[Projects](#)
[1. Payroll Records](#)
[2. Notices](#)
[3. Certification](#)
[Reports](#)
[eDocuments](#)
[Set Up](#)
[Daily Reporter](#)
[LCPcertified](#)

Payroll Records

[Enter Records](#)
[Direct Payroll Subscription](#)

[Copy Previous Payroll](#)
[Recovery Act Additional Data Entry](#)

[Edit Uncertified Payroll Records](#)
[FHWA 1391 Additional Data Entry](#)

[Upload Records](#)
[HUD Additional Data Entry](#)

Certify Payroll Records

Project Name: Project Neon
Project Code / Contract # / FIN: A100590

January 27, 2023
Page 1 of 3

WEEKLY CERTIFIED PAYROLL REPORTING FORM

NAME OF CONTRACTOR: K5 Construction
CONTRACTOR'S LICENSE No.: 7194665809
ADDRESS: 16995 Old Pueblo Rd., Fountain, CO 80817
PRIME CONTRACT ID#: 11-12345
SPECIALTY LICENSE No.: Enter Unique Entry ID
PHONE: 7194665809
FEDERAL TAX ID#: 93-1234568
EMAIL: lgcuser@lcptracker.com
PROJECT LOCATION / CODE / NAME: Elko County / A100590 / Project Neon

PAYROLL No.: 142
FOR WEEK ENDING: 11/13/2021
MOTOR CARRIER PERMIT No.: UNION
SELF-INSURED CERTIFICATE No.: WORKERS' COMP. POLICY :
WAGE DECISION: NV170077

REG. ID	ANDY	EXEMPT	WORK CLASSIFICATION, LOCATION AND TYPE	HOURS WORKED EACH DAY							TOTAL HOURS THIS PROJECT	BASE HOURLY RATE OF PAY	GROSS AMOUNT EARNED		DEDUCTION, CONTRIBUTION AND PAYMENTS										
				11/7/21	11/8/21	11/9/21	11/10/21	11/11/21	11/12/21	11/13/21			THIS PROJECT	ALL PROJECTS	Federal Tax	Social Security	Medicare	State Tax	Local Taxes /SDI	Other	Savings	Total Deduction	Check No.		
	XXX-XX-###		POWER EQUIPMENT OPERATOR / Group 3 (Boat) / Type: Highway									10.00	60.00	600.00	2,200.00	105.00	105.00	50.00	50.00	0.00	300.00	0.00	610.00	See Notes	
	CAUCASIAN	0	Elko County			5.00	5.00						60.00												
	Male												0.00			0.00	0.00							148.80	Not Paid Week
All on Part of Fringes Paid to Employee: Date of Hire: 1/1/2022 12 NO DEMOGRAPHIC CLASSIFICATION: Disabled Status: Not Disabled NOTES: Paycheck Numbers: DD; Payoff Check OTHER DEDUCTION NOTES: Child support and garnishment 1) 3rd Part Garnishment \$100,000, 2) Child Support \$200,000. Total Amount Deducted: 300,000				Vacation, Holiday and Dues in Gross Pay: NO Voluntary Contributions in Gross Pay: NO				Total Hours All Projects: 40.00	Rate in Lieu of Fringes: 0.00	Total in Lieu of Fringes: 0.00	Total Base Rate + Fringes: 74.88	Voluntary Pension: 0.00	Voluntary Medical: 0.00	Total Fringe Rate in Tot: 14.88	Payroll Payment Date: 11/24/21										

REG. ID	ANDY	EXEMPT	WORK CLASSIFICATION, LOCATION AND TYPE	HOURS WORKED EACH DAY							TOTAL HOURS THIS PROJECT	BASE HOURLY RATE OF PAY	THIS PROJECT	ALL PROJECTS	Federal Tax	Social Security	Medicare	State Tax	Local Taxes /SDI	Other	Savings	Total Deduction	Check No.	
	XXX-XX-###		POWER EQUIPMENT OPERATOR / (Loader) Group 10 / Type: Highway									20.00	60.00	1,200.00	105.00	105.00	50.00	50.00	0.00	300.00	0.00	610.00	See Notes	
	CAUCASIAN	0	Elko County				8.00	8.00	4.00				60.00											
	Male												0.00		0.00	0.00							297.66	Not Paid Week
All on Part of Fringes Paid to Employee: Date of Hire: 1/1/2022 12 NO DEMOGRAPHIC CLASSIFICATION: Disabled Status: Not Disabled NOTES: Paycheck Numbers: DD; Payoff Check OTHER DEDUCTION NOTES: Child support and garnishment 1) 3rd Part Garnishment \$100,000, 2) Child Support \$200,000. Total Amount Deducted: 300,000				Vacation, Holiday and Dues in Gross Pay: NO Voluntary Contributions in Gross Pay: NO				Total Hours All Projects: 40.00	Rate in Lieu of Fringes: 0.00	Total in Lieu of Fringes: 0.00	Total Base Rate + Fringes: 74.88	Voluntary Pension: 0.00	Voluntary Medical: 0.00	Total Fringe Rate in Tot: 14.88	Payroll Payment Date: 11/24/21									

TOTAL STANDARD HOURS : 30.00
 TOTAL 1.5 OT HOURS : 0.00
 TOTAL 2.0 OT HOURS : 0.00
 GRAND TOTAL HOURS : 30.00

Ongoing Monitoring & Reporting – LCPtracker



LCPTRACKER SALES TEAM DATABASE [Change Account](#)

Projects | Certifications | Violations | Reports | Admin | **eDocuments** | Set Up | Support Admin

eDocuments Main Menu

Upload Documents | Download Document Templates

View Documents

Help

Department: Project:

* Req'd: N = "No", Y = "Yes", R = "Required before CPR can be submitted". ** Access: U = "Upload", V = "View"

Document Types For Upload				
Document Name	Req'd *	Expire Freq (month)	Access **	Document Description
Affirmative Action Plan	Y	0	V	Companies as identified as apparent low bidders must on non-exempt construction contracts in excess of \$100,000 are required to submit an Affirmative Action Plan (AAP) and have it approved by Hennepin County Purchasing & Contracting (PCS)
Apprentice Certification	Y	6	V	Proof of current participation in a recognized Apprenticeship Program Must be submitted for ALL Apprentices immediately
Authorization Letter for Signing Certified Payroll	Y	77	V	Authorization Letter for signing Certified Payroll-REQUIRED
Best Faith Efforts Plan	N	0	V	
Boston Resident Verification Form	N	0	V	Submit this form the first time a Boston resident is on the CPR. Must also submit a copy of one of the following to verify residency: Mass Driver's License, RMV Certificate, MASS ID, or a current utility bill.

Load Data

Displaying 7 uploaded documents

Project	Document Type	Document Date	Contractor	Sub To Contract ID	Submitted	Description	Status	Employee Name	Week End Date	View Details	View Document	Delete
John Wayne Terminal Rebuild - Phase 2	Apprentice Certification	12/31/2017	JD Contractors	Prime	02/26/2018			ABATE, JOSEPH	02/17/2018	Details	View	Delete
John Wayne Terminal Rebuild - Phase 2	Apprentice Certification	12/01/2017	JD Contractors	Prime	02/25/2018	Accepted	Accepted	ABATE, JOSEPH	02/03/2018	Details	View	Delete
SHA Roof Replacement Test Project	Apprentice Certification	06/01/2017	Any Roofing Company	Prime 9999	07/28/2017	Apprentice Certification - B. Carpenter 70%	Accepted	CARPENTER, BARBARA		Details	View	Delete
1133693B - M-15 Dixie Hwy to I-75 (1391/1392 Reporting)	Apprentice Certification	01/08/2016	Bell Construction	Ronk Prime Contracting	02/02/2016		Accepted	EAMES, STACY E.		Details	View	Delete

Ongoing Monitoring & Reporting – LCPtracker



Projects Certifications Violations Reports Admin eDocuments Set Up Support Admin

Certifications

Department: All Departments
 Project: All Projects
 Include Closed
 Contractor: K5 Construction
 Sub To | Contract ID: All Assignments

Load Data

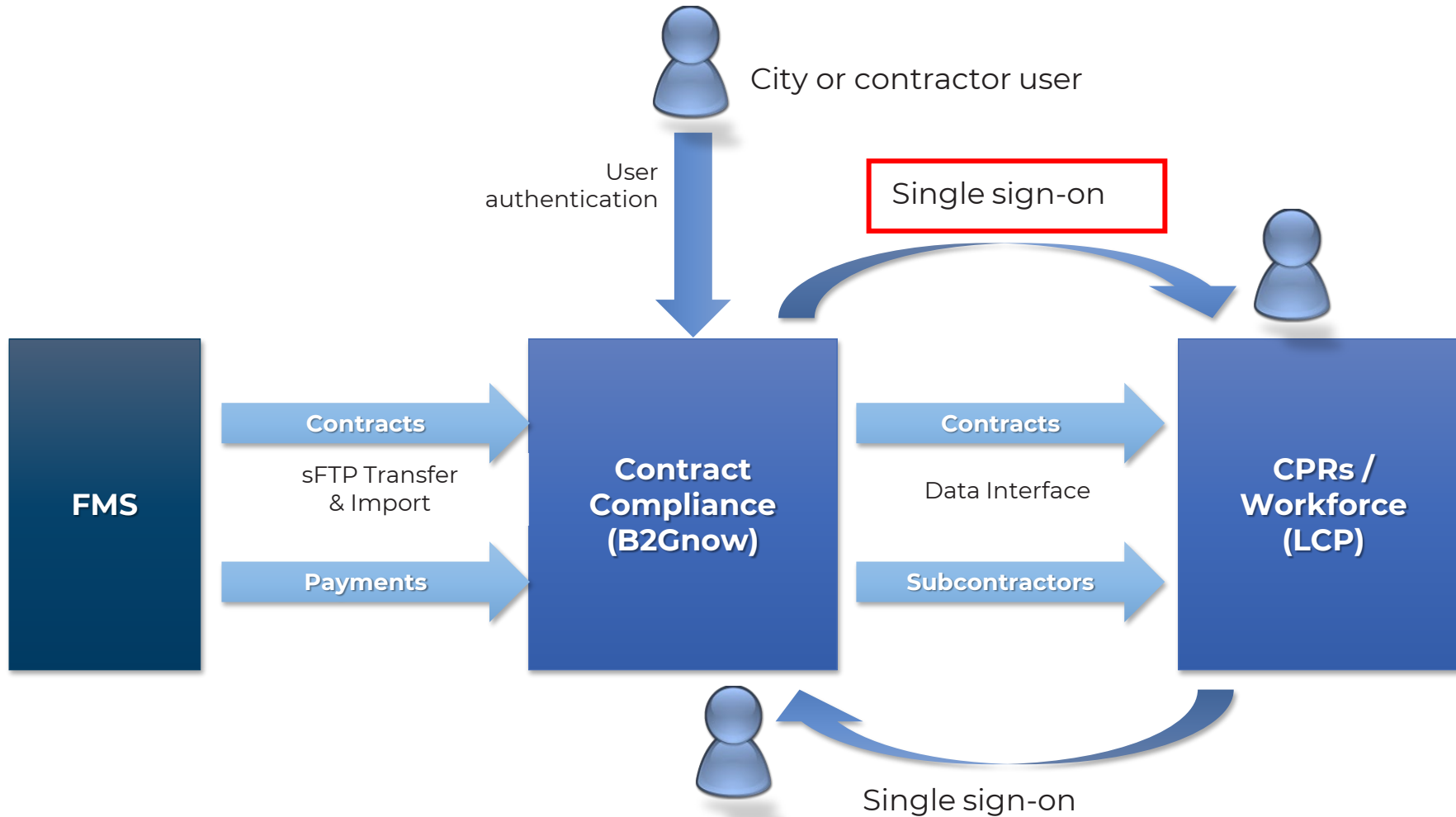
From Date: [] To Date: [] Process Status: All Process Statuses Accept Status: All Accept Statuses [Select All] [Accept Selected]

There are 73 certification records found for the above selection.

Delete	Contractor	Project	Sub To	Contract ID	Week End	Payroll No	Performing?	Submitted	View CPR	Process Status	Select	Accept Status	Accepted	Final	View Details
Delete	K5 Construction	I-405 Improvements			11/18/2018	2	YES	11/13/2018	PDF DIR XML	Certified	<input type="checkbox"/>	ACCEPTED	2/18/2019	No	Details
Delete	K5 Construction	Project Neon			11/18/2018	53	YES	12/6/2018	PDF	Certified	<input type="checkbox"/>	Resubmitted		No	Details
Delete	K5 Construction	Project Neon			11/11/2018	52	YES	12/4/2018	PDF	Certified	<input type="checkbox"/>	ACCEPTED	2/18/2019	No	Details
Delete	K5 Construction	Project Neon			11/4/2018	51	YES	12/3/2018	PDF	Certified	<input type="checkbox"/>	Permit Edit		No	Details
Delete	K5 Construction	Project Neon			10/28/2018	50	YES	12/3/2018	PDF	Certified	<input type="checkbox"/>	Reviewed		No	Details
Delete	K5 Construction	Project Neon			10/21/2018	49	YES	11/16/2018	PDF	Certified	<input type="checkbox"/>	Submitted		No	Details
Delete	K5 Construction	Project Neon			10/14/2018	48	YES	11/14/2018	PDF	Certified	<input type="checkbox"/>	Submitted		No	Details

Single Sign On (SSO)

Public Portal & Login



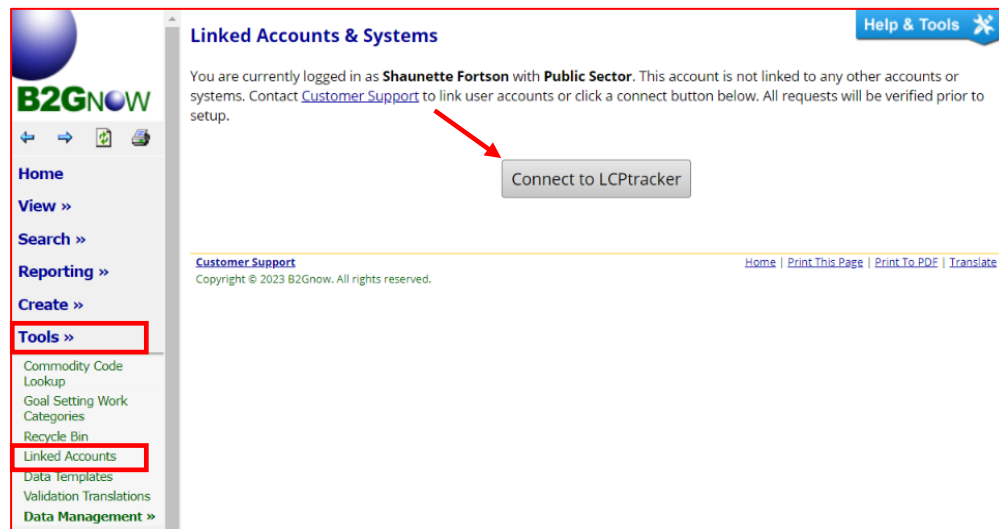
Single Sign-on (SSO)

Did you know you only need to login once?



B2Gnow and LCPtracker offers a SSO feature which allows you to securely navigate between systems once you have securely logged into each portal.

B2Gnow Button



LCPtracker Button



SSO Feature

Select your applicable option.

I know my
username and password
to LCPtracker

I don't know my
username and password
to LCPtracker

Cancel



LCPtracker Single Sign On Instructions

You must already have login user credentials for both systems.

Option 1

1. Login to B2Gnow
2. Tools > Linked Accounts
3. Click the button 'Connect to LCPtracker'
4. Click the button 'I know my username and password to LCPtracker'
5. Sign in to LCPtracker with your LCPtracker credentials
6. When finished with LCPtracker, to return to B2Gnow, click 'Contract Compliance'

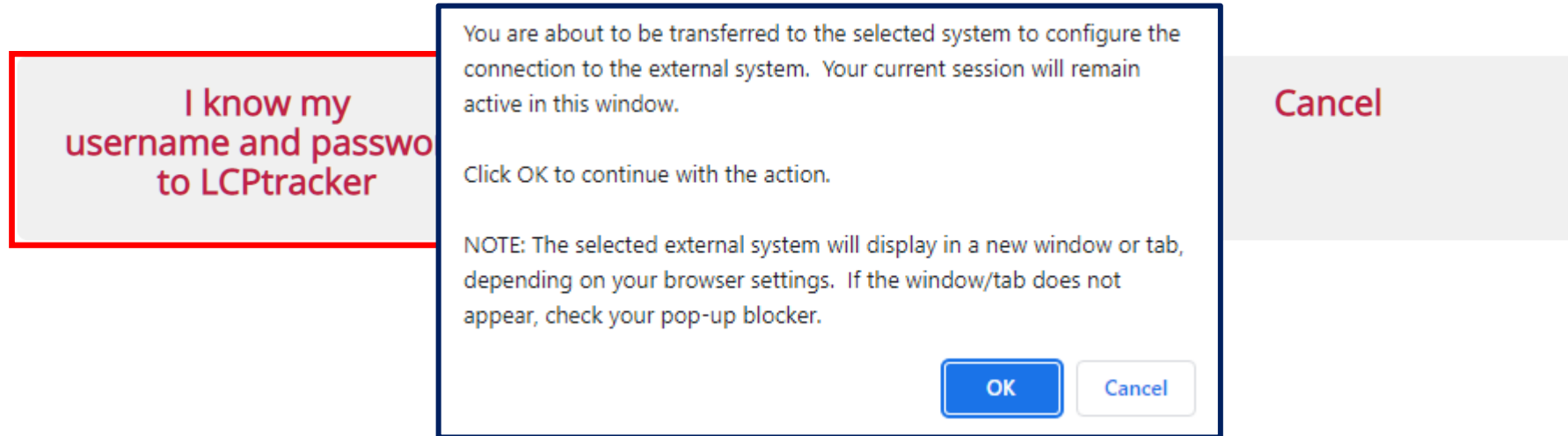
SSO LCPtracker

Option 2

1. <https://prod.lcptracker.net>
2. Login to LCPtracker
3. click 'Contract Compliance' to SSO to B2Gnow
4. click 'Create link to my B2Gnow account'
5. populate your B2Gnow username and password

SSO Feature

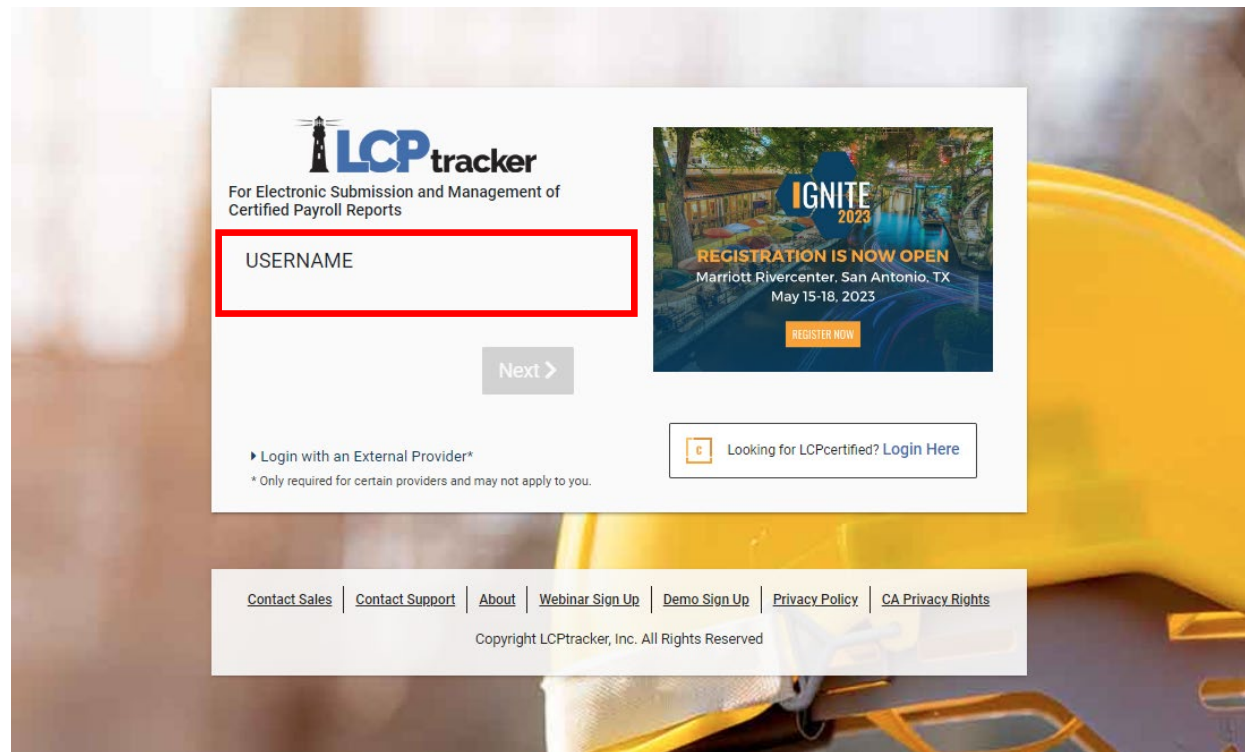
- If you know your password, select the option.
- You will be prompted and navigated to the LCPtracker system



The image shows a browser dialog box with a blue border. On the left, a red-bordered box highlights the text "I know my username and password to LCPtracker". The main dialog box contains the following text: "You are about to be transferred to the selected system to configure the connection to the external system. Your current session will remain active in this window." Below this is the instruction "Click OK to continue with the action." and a "NOTE: The selected external system will display in a new window or tab, depending on your browser settings. If the window/tab does not appear, check your pop-up blocker." At the bottom right of the dialog are two buttons: a blue "OK" button and a white "Cancel" button with a blue border. To the right of the dialog, a separate grey button with the text "Cancel" in red is shown.

SSO Feature

- You will arrive on the LCPtracker login page where you use your secure username and password to login.



SSO Feature

- Don't know your password or need your SSO link turned on?
Simply submit a customer support ticket and we are happy to help.

Send a Message to Customer Support CLOSE WINDOW

Use this form to submit a customer support request. Enter the details of your need and attach a file, if applicable.

US **If you are reporting an issue and it is related to a particular record, or there are examples that can be reviewed by customer support, provide this information to reduce the time required to review and resolve the situation. The more detailed your submission, the faster the support team will be able to respond and resolve your concern.**

* required entry

MESSAGE SUBJECT / REFERENCE *

REASON FOR LINKING ACCOUNT *

ADDITIONAL COMMENTS

SCREENSHOT ATTACHED View File

ATTACH FILE Attach File

Submit Cancel

Best Practices and What You Should Know

Implementation Best Practice

- It is always best to implement B2Gnow first if you plan on using the interface (unless you currently use LCPtracker).
 - New Database may be required if purchasing B2Gnow later
- You can manage non-construction workforce data in B2Gnow and only interface over projects that require workforce reporting and labor compliance.
- For State prevailing projects, many states have wages that update periodically.
 - It is highly recommended to purchase the Wage Maintenance service that LCPtracker offers.



Data Best Practices

B2Gnow

- Import data, if possible, to reduce manual effort and poor data quality
- Import data on a consistent frequency (monthly recommended)
- Manage contract data via the data queue
- Run data reports to manage and maintain data integrity or address non-responsive vendors

LCPtracker

- Never update the Project Name or Project Code AFTER the interface
- When using the interface, don't create projects/contractors manually in LCPtracker
- If a project was brought over that doesn't have workforce reporting, activate and close

Account Maintenance Best Practices

B2Gnow

- Manage audits timely
- Approve sub requests promptly
- Run monthly reports to manage contract performance
- Send formal letters via the system to enforce compliance (NMG)

LCPtracker

- Process projects and contractors as soon as possible
- Review certification page timely
- Use eDocuments to store additional labor compliance documentation vs sending through email

A large, central image showing a bright sun shining through a layer of white, fluffy clouds. Sunbeams radiate from the sun, creating a dramatic and hopeful atmosphere. The sky is a clear, vibrant blue.

Report Heaven

Sample Reports – B2Gnow

Contract Start Date: 04/01/2006
 Contract End Date: 03/31/2009

MBE/WBE/DBE Utilization

In accordance with the CHA MBE/WBE/DBE policy, the aforementioned prime contractor has agreed to take all necessary and reasonable steps to ensure that the MBW/WBE/DBE contractors shall have the maximum opportunity to complete for and perform on CHA funded contracts. The table illustrated below reflects all MBW/WBE/DBE achievements to date.

MBE/WBE/DBE Subcontractors	MBE/WBE/DBE	Ethnicity	Committed Contract Amount	Committed %	Utilization To Date	Actuals %
Harrison and Company	MBE	W	\$8,832.20	0.41%	\$8,832.20	100.00%
Old Veteran Construction, Inc.	MBE	H	\$166,750.00	7.80%	\$16,675.00	10.00%
Montoya Enterprises, Inc.	MBE	H	\$34,419.00	1.61%	\$111,038.00	322.61%
The Chicago Hire Company	WBE	W	\$40,381.62	1.89%	\$40,380.62	100.00%
S & S Pest Control	MBE	B	\$41,300.00	1.93%	\$65,329.00	158.18%

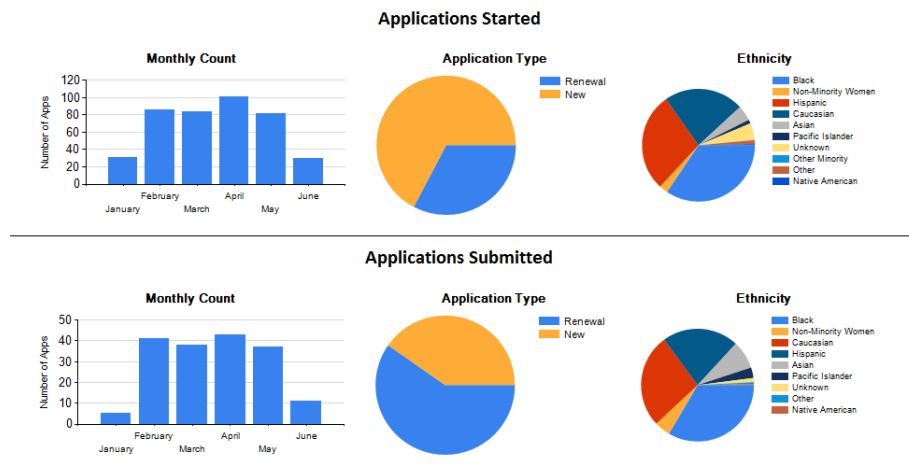


List of MWBE/MBE/WBE/DBE Firms & Goals Awarded for All Contracts During Reporting Period

MWBE/MBE/WBE FIRM	TYPE DESCRIPTION
4 Evolution, Inc.	MBE/African American
A-1 Orange Cleaning Service Co., Inc.	WBE/American Women
ABC Landclearing & Development	MBE/African American
Ace Staffing, Inc.	MBE/Asian American
Acoustical Ceilings Level, Inc.	MBE/African American
Aerial Innovations, Inc.	WBE/American Women

Application Pipeline

6/9/2010 12:50:53 PM



VE CAN	OTHER MINORITY	WHITE FEMALE	NON-MWBE	Commit Total	% MWBE Participation
\$8,935	\$0	\$51,020	\$630,413	\$728,271	
\$8,935	\$0	\$51,020	\$630,413	\$728,271	
1.2%	0.0%	7.0%	86.6%	100.0%	13.4%

VE CAN	OTHER MINORITY	WHITE FEMALE	NON-MWBE	Commit Total	% MWBE Participation
12,424	\$3,356,926	\$48,816,830	\$556,435,916	\$792,295,204	
30,132	\$72,068	\$2,167,865	\$16,821,967	\$24,916,861	
0.1%	0.3%	8.7%	67.5%	100.0%	32.5%

The reported numbers reflect Pay Period Activity Reports entered into the B2Gnow system through the time of report publication.

Admin Reports in LCPtracker

Over 100 Admin Reports



The screenshot shows the LCPtracker interface with the 'Reports' menu expanded. The menu items are: Admin Reports, Apprenticeship Reports, Compliance Reports, Custom Reports, List Reports, Management Reports, OnSite Reports, Special Reports, Specialty Reports, ARRA, HUD, Transit, and Workforce Reports. The top navigation bar includes: Active Insights, Training Materials, Support, Logout, Live Chat, and Co-Browse. The main navigation bar includes: Projects, Certifications, Violations, Reports, Admin, eDocuments, Set Up, and Support Admin.



REPORTS CATALOG

There are eight (8) standard categories for reports available within LCPtracker. This catalog is intended to show you the reports uses and a sample of each available report. They are split into categories as listed on the Reports tab within LCPtracker on the Administrator side of a database.

- Apprenticeship Reports
- Compliance Reports
- Custom Reports
- List Reports
- Management Reports
- Special Reports
- Specialty Reports
- Workforce Reports

The screenshot shows the 'Reports' sidebar menu with the following items: Admin Reports, Apprenticeship Reports, Compliance Reports, Custom Reports, List Reports, Management Reports, Special Reports, Specialty Reports, ARRA, HUD, Transit, and Workforce Reports.

These reports are intended for use by either an Agency, a Prime Contractor or a Prime Approver.

If you see something in here that you do not have in your database and are thinking it might be helpful, please contact your Project Manager for assistance. Keep in mind, you must first be collecting data within your database before a report can be generated.

Access can be limited by a Full Admin for the various Admin Logins.

Reports	Full Admin	Business Manager	Limited Admin	Project Manager	Read-Only	Job Coordinator	Limited Read-Only	Prime Approver
Run all reports	✓	✓ BUT can be limited by full admin	✓ BUT can be limited by full admin	✓ BUT can be limited by full admin	✓ BUT can be limited by full admin	✓ BUT can be limited by full admin	None by default, but can be given by full admin	✓ BUT can be limited by full admin

TABLE OF CONTENTS

For ease of use when trying to locate a report, below is an available table of contents for navigation to all standard LCPtracker reports.

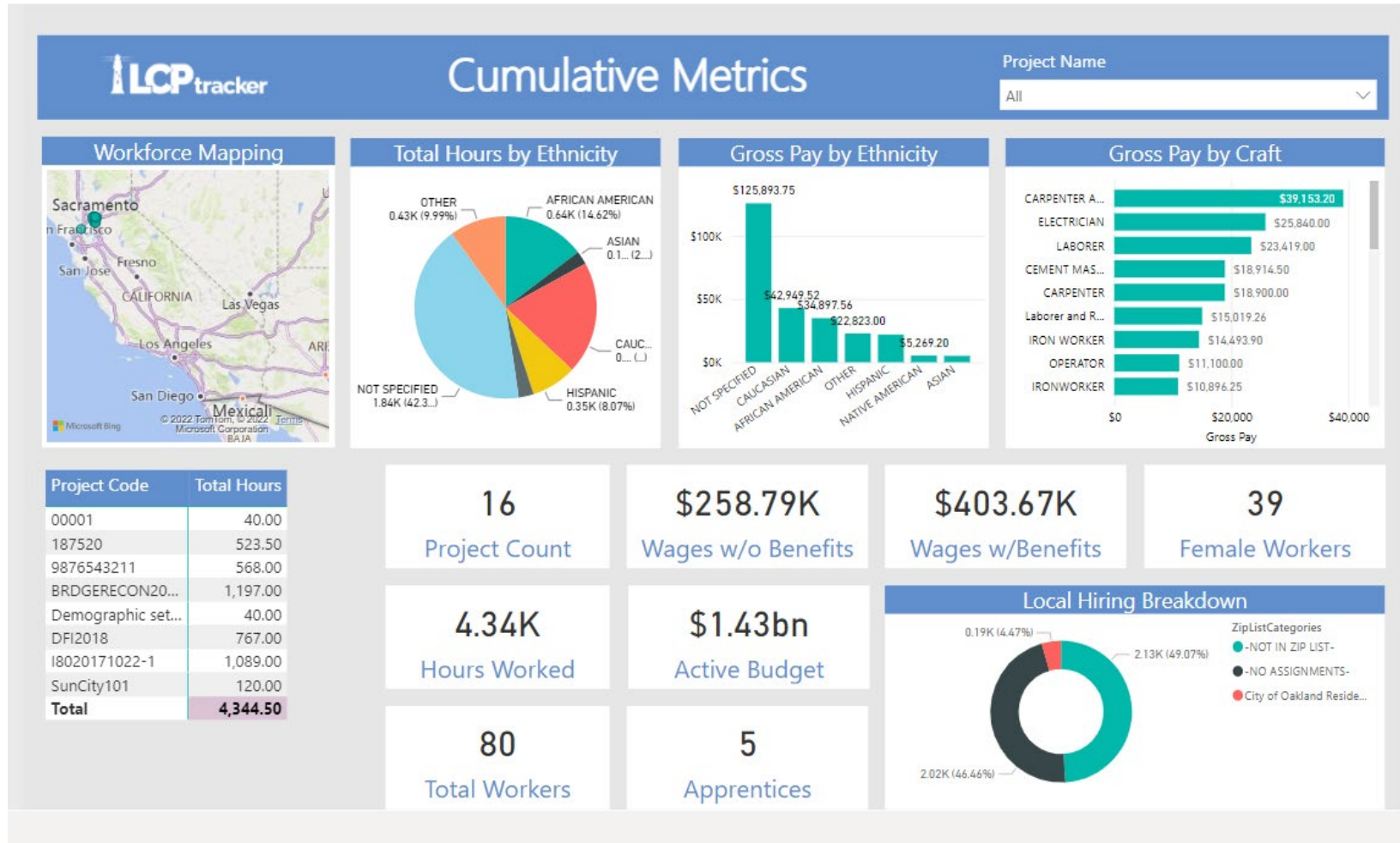
Sample Reports – Local Worker Utilization Report

Area	Total Number of Workers	% of Total Workers	Total Hours Worked	% of Total Hours Worked	Wages w/ Benefits	Wages w/o Benefits	Number of Apprentices	Number of Journeymen	Number of Foreman	Number of Owner Operators	Number of Supervisors
Zip Lists											
Cleveland	33	21.57%	6,222.75	20.13%	\$380,793.10	\$240,824.22	2	31	1	0	0
Total Local Area Workers	33	21.57%	6,222.75	20.13%	\$380,793.10	\$240,824.22	2	31	1	0	0
Employees Not In Specified Zip Lists	120	78.43%	24,686.60	79.87%	\$1,940,021.41	\$1,233,081.90	7	110	4	0	0
Demographic Profile											
African American	12	7.84%	2,741.50	8.87%	\$164,759.15	\$104,078.97	2	10	0	0	0
Hispanic	11	7.19%	2,552.75	8.26%	\$149,728.11	\$93,775.47	1	11	0	0	0
Caucasian	109	71.24%	24,519.75	79.33%	\$1,942,946.39	\$1,236,959.40	6	99	5	0	0
Other	21	13.73%	1,095.35	3.54%	\$63,380.87	\$39,092.27	0	21	0	0	0
Male	147	96.08%	29,067.85	94.04%	\$2,214,623.04	\$1,414,138.94	7	137	5	0	0
Female	Next Slide	3.92%	1,841.50	5.96%	\$106,191.48	\$59,767.18	2	4	0	0	0
Veteran	4	2.61%	846.00	2.74%	\$71,057.87	\$43,424.82	0	4	0	0	0
Total Employees	153		30,909.35		\$2,320,814.52	\$1,473,906.12	9	141	5	0	0

Sample Reports – Summary of WF Utilization Report

Construction Trade	Hours Worked										
	Craft Level	Total Employee	Caucasian	African American	Hispanic	Asian	Native American	Other	Not Specified	Total Female	Total Male
A&M Gentry Trucking											
Truck drivers	Journey	962.57	31.13	109.01	676.79	0.00	0.00	139.64	6.00	0.00	962.57
	Apprentice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	A/J Ratio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	New Hire	892.97	31.13	109.01	667.79	0.00	0.00	79.04	6.00	0.00	892.97
	Subtotal	962.57	31.13	109.01	676.79	0.00	0.00	139.64	6.00	0.00	962.57
Trucking - Federal Match	Journey	10,764.17	1,371.52	1,016.55	7,032.60	0.00	0.00	1,253.00	90.50	0.00	10,764.17
	Apprentice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	A/J Ratio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	New Hire	10,289.92	1,262.02	1,016.55	6,726.10	0.00	0.00	1,194.75	90.50	0.00	10,289.92
	Subtotal	10,764.17	1,371.52	1,016.55	7,032.60	0.00	0.00	1,253.00	90.50	0.00	10,764.17
Total for Contractor	Journey	11,726.74	1,402.65	1,125.56	7,709.39	0.00	0.00	1,392.64	96.50	0.00	11,726.74
	Apprentice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	A/J Ratio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	New Hire	11,182.89	1,293.15	1,125.56	7,393.89	0.00	0.00	1,273.79	96.50	0.00	11,182.89
	Subtotal	11,726.74	1,402.65	1,125.56	7,709.39	0.00	0.00	1,392.64	96.50	0.00	11,726.74
Ace Fence Company											
LABORER	Journey	286.00	0.00	0.00	286.00	0.00	0.00	0.00	0.00	0.00	286.00
	Apprentice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	A/J Ratio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	New Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal	286.00	0.00	0.00	286.00	0.00	0.00	0.00	0.00	0.00	286.00

Active Insights Reporting



Questions





Get
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